

City of Chicago Richard M. Daley, Mayor

Department of Procurement Services

Mary A. Dempsey Interim Chief Procurement Officer

City Hall, Room 403 121 North LaSalle Street Chicago, Illinois 60602 (312) 744-4900 (312) 744-2949 (TTY) http://www.cityofchicago.org

MEMORANDUM

Date:

June 1, 2005

To:

Alfred Sanchez, Commissioner

Department of Streets and Sanitation

Attn: Lisa Miller

From:

Mary A. Dempsey

Interim Chief Procurement Officer

Re:

Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Steiner Electric. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Electric Motor Repair and Parts in the amount of \$25,000.00 as requested in your letter of May 26, 2005. Any amount in excess of the \$25,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by statute.

cc:S. Geocaris

B. Humphrey







City of Chicago Richard M. Daley, Mayor

Department of Streets and Sanitation

Al Sanchez Commissioner

Administrative Services City Hall, Room 701 121 North LaSalle Street Chicago, Illinois 60602 (312) 744-3997 (312) 744-3267 (FAX) http://www.cityofchicago.org



DATE:

May 26, 2005

TO:

Mary A. Dempsey

Interim Chief Procurement Officer

ATTN:

Steve Geocaris, Managing Deputy

FROM:

Alfred Sanchez, Commissioner

Department of Streets and Sanitation

SUBJECT:

Request for Emergency Authorization

The Department of Streets and Sanitation, Bureau of Electricity, requires electric motor repairs and parts. The Bureau uses these motors to operate bridges and to maintain DGS buildings throughout the City. The current contractor's contract was canceled and there are no other means to acquire these services. This is a public safety issue and accordingly, Streets and Sanitation is requesting emergency authorization for this purchase in the amount of \$25,000.

Attached please find 2 price quotations. We are recommending award to Steiner due to the fact that they supplied the lowest quotation.

Please contact Lisa Miller at 744-4667 if you have any questions.

I certify that this emergency poses a clear and imminent danger, requiring immediate procurement of services, supplies or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services and would not have been avoided by due care and diligence.

Thank you for your assistance

Lisa M. Miller Assistant to the Commissioner

cc:

Anne Kent

John Nomikos

Bart Vittori

John Hayley

Frank Lindbloom

Lisa Miller

Claude Humphrey





STEINER

DATE:	4/29

747-6758

FROM:

Al Arrigoni — Shop Support Manager Steiner Electric Company Electrical/Electronic Distributors

2415 W. 19th Street

PHONE:

312-421-7220 Ext. 153

FAX:

312-421-0148

	Chicago, IL 60608	b
TO:	JOHN HALEY	
	Recipient's Name	•
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	Company Name	
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· May=05-2005 12:26pm

From-BUREAU OF ELECTRICITY

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